

**LOCKER RENTAL SERVICE  
ST. GABRIEL'S SCHOOL**

**APPLICATION FORM FOR LOCKER RENTAL**

Lockers are available to students by yearly rental, on a first come first served basis (Please refer to Terms and Conditions overleaf).

<u>LOCKER TYPE</u>	<u>DIMENSION</u>	<u>NEW APPLICATION</u>	<u>RENEWAL</u>
SMALL	30.5cmH x 30.5cmW x 45.5cmD	S\$36.00 <input type="checkbox"/>	S\$30.00 <input type="checkbox"/>
MEDIUM	45.5cmH x 30.5cmW x 45.5cmD	S\$50.00 <input type="checkbox"/>	S\$50.00 <input type="checkbox"/>

\*Charges for first year rental is inclusive of a **padlock on loan to the student**. This padlock is to be used at all times and on subsequent renewals. **Padlock will be return to KAICHI upon termination of this service, else a S\$9.00 will be payable.**

Interested applicants are requested to fill up the lower portion of this letter and hand it together with the requisite cheque (made payable to **KAICHI SPACEMASTER PTE LTD**), mail it to the following address at :

**KAICHI SPACEMASTER PTE LTD, 132 JOO SENG ROAD #07-01 UNIPLAS BUILDING SINGAPORE 368358**

Upon successful payment, details\*\* will be posted on-line within 10 working days.

Please log on to [www.rent-a-locker.com](http://www.rent-a-locker.com) to access. **NB: Username = Email Address. Password = P(1234)**

- \*\* 1) the locker number allotted to you; 2) the confidential padlock code number;  
3) the instructions on How to use the Combination Padlock and Butterfly Latch;  
4) the expiry date of the rental service.

Henceforth, you may start using the locker. **However, if there is still no posting after the 10 working days, kindly contact us immediately for clarifications. Otherwise all lockers are assumed assigned and utilized.**

**Alternatively, you may register, apply & pay-online via CREDIT CARD. Please do not forget your login username and password which you have created online.**

**\*For Booking & Payment Online please visit our website :- [www.rent-a-locker.com](http://www.rent-a-locker.com)**

**IMPORTANT :-** \*Please remember your login username and password for future accessment i.e. forgotten Combi code, expiry date, renew locker, update profile etc.

\*For Security reason, please keep the padlock code number CONFIDENTIAL

\*While we endeavour to ensure the security of the locker, we are not liable for any loss or damage to belongings kept in the lockers. Users are advised to use their discretion in storing valuables in the lockers.

For further enquiry, please contact **LOCKER RENTAL DEPARTMENT** at : **TEL : 6282 0868 (Office hours)**

Mail this portion (Fill up in PRINT)

**APPLICATION FOR LOCKER RENTAL  
ST. GABRIEL'S SCHOOL**

Apply Type : **\*NEW**

**(Student's Particulars)**

**Please see overleaf for the selection of locker location/cluster and size.**

CLASS NO. :	_____	NRIC/BC No (last 4digits) :	_____
Mr / Miss :	_____	Tel (Res)No :	_____
Address: :	_____	Handphone :	_____
	_____	Email Add (Compulsory) :	_____
	_____ Singapore _____		_____

Enclosed - Cheque / Money Order No : \_\_\_\_\_ **(DO NOT SEND CASH)**  
Amount : S\$ \_\_\_\_\_ Issued Date : \_\_\_\_\_

I, particulars as given above, declare that I am fully aware of the Terms and Conditions governing the rental and use of lockers.

DATE : \_\_\_\_\_ SIGNATURE OF APPLICANT / GUARDIAN : \_\_\_\_\_

## Terms and Conditions on Rental and Use of Lockers

- Valuable items must NOT be kept in the lockers. Users are responsible for the safety of their belongings. The Institute and Kaichi Spacemaster Pte Ltd (KSM) are not liable for any losses or damages to the belongings kept in the lockers. NO food and beverages, liquid and flammable items are to be kept in the lockers.
- Use ONLY the Master Inc (USA) Combination Padlock provided by KAICHI. Other locks / padlocks will be cut.
- Lockers must be locked at all times in order to prevent unauthorized use. **IMPORTANT** : Check that your lockers door is securely closed / locked BEFORE putting the Padlock.
- The School and Kaichi Spacemaster Pte Ltd reserves the right to inspect the lockers and remove all forms of offensive and illegal items without informing the user, If necessary, the relevant authority will be notified.
- Anyone found tampering or vandalizing the lockers will be reported to the relevant authority. Your co-operation is sought to report any such activities. This would ensure the safety of your belongings.
- Users must NOT modify nor affix any additional structure or parts to the lockers. All damages must be reported immediately to our company for necessary action. No posters, papers, stickers or other adhesive materials are to be pasted on the door of the lockers or the interior/exterior of the lockers.
- Users must notify our company (KSM) of change of address, contact number or other particulars during the rental period. Failure to do so may result in undue misunderstandings that would lend to rental being treated as null and void.
- Users will receive renewal notice by E-mail, approximately 2 months before expiry of rental. Failing which, please contact us to express your intention to renew/terminate the rental. Otherwise, rental would be terminated upon expiry.
- The lockers must be cleared on or before the expiry date (Eg. Last day of final school term), if you do not wish to continue with the rental. Thereafter, your belongings will be confiscated and discarded; no claims whatsoever shall be entertained. **Please do not remove the padlock, otherwise S\$9.00 will be imposed on the registered user for the missing padlock from the locker.**
- Lockers are non-transferable and non-exchangeable, except under special circumstances deem fit by KSM. Any changes must be informed and approved by KSM. **KSM will only recognize and correspond with the registered users.**
- Locker rental fee is non-refundable
- Any Student caught flouting the aforementioned T&C will be blacklisted and barred from renting lockers in the following year.

### LOCKER LOCATION/CLUSTER & SIZE

<u>LOCKER LOCATION</u>	<u>CLUSTER</u>	<u>SIZE (Pls tick box)</u>
LEVEL 1 - OUTSIDE PE ROOM	Outside Health & Fitness Rm D1-6 (SGY001-SGY028)	SMALL <input type="checkbox"/>
	Outside Game Equipment Rm 1D1-7 (SGY029-SGY060)	SMALL <input type="checkbox"/>
	Outside PE Staff & PE Store Rm (SGY001M-SGY040M)	MEDIUM <input type="checkbox"/>